
River City Settlements, LLC

Seller Information Form

Thank you for allowing River City Settlements, LLC, to help you with the sale of your property. We are asking you for this information so that we can close your transaction quickly and efficiently.

Please circle the appropriate answers and fill in all the blanks to the best of your ability. Upon completion of this form please email to brianna@rivercitysettlements.com

Should you have any questions or need assistance completing this form, please contact Brianna Bagbey at 434.710.4399.

We look forward to working with you and thank you for the opportunity to be of service.

Property Address: _____

1. SELLER'S NAME: _____

Please provide the exact name as printed on your driver's license

GENDER: MALE/ FEMALE

MARITAL STATUS: MARRIED/ SINGLE/WIDOW

SOCIAL SECURITY NUMBER: _____

DATE OF BIRTH: _____

PHONE: _____ CELL: _____

EMAIL: _____

FORWARDING ADDRESS: _____

2. SELLER'S NAME: _____
Please provide the exact name as printed on your driver's license

GENDER: MALE/ FEMALE MARITAL STATUS: MARRIED/ SINGLE/WIDOW

SOCIAL SECURITY NUMBER: _____

DATE OF BIRTH: _____

PHONE: _____ CELL: _____

EMAIL: _____

FORWARDING ADDRESS:

- | | | |
|--|------------|-----------|
| 3. WILL YOU BE PRESENT FOR CLOSING?
<i>If yes, please advise if we need to accommodate any physical limitations that will prevent you from going upstairs (our office does not have an elevator).</i> | YES | NO |
| 4. WILL YOU BE USING A POWER OF ATTORNEY FOR CLOSING?
<i>If yes, please send us the ORIGINAL power of attorney as soon as possible.</i> | YES | NO |
| 5. IS THE HOME A MANUFACTURED HOME?
<i>If yes, please provide a copy of the title and/or the DMV transcript that the title has been surrendered.</i> | YES | NO |
| 6. DO YOU HAVE A MORTGAGE LOAN?
<i>If yes, please complete the attached mortgage payoff authorization form.</i> | YES | NO |
| 7. DO YOU HAVE AN EQUITY LINE OF CREDIT?
<i>If yes, please complete the attached mortgage payoff authorization form.</i> | YES | NO |
| 8. ARE YOU CURRENTLY IN BANKRUPTCY?
<i>If yes, please provide Order from the bankruptcy court to sell the property.</i> | YES | NO |
| 9. ARE YOU A U. S. CITIZEN? | YES | NO |
| 10. WHAT METHOD OF PAYMENT IS PREFERRED WHEN DISBURSING SALE PROCEEDS? PLEASE CHECK ONE OF THE FOLLOWING BOXES: | | |

WIRE (\$25 CHARGE)

OVERNIGHT VIA UPS (\$40 CHARGE)

PICK UP CHECK (NO CHARGE)

Should you have any questions or need assistance completing this form, please call 434.710.4399

11. PLEASE INDICATE THE AGREED UPON COMMISSION:

Listing: _____ % Selling: _____ %

ADDITIONAL INFORMATION:

I /we, the undersigned, hereby certify that all the information provided on this Seller Information Form is true, correct, and accurate to the best of our knowledge. I/we also acknowledge that providing false information in an attempt to commit fraud could subject us to state and federal criminal and civil penalties.

SELLER Date: _____

SELLER Date: _____

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